

[REDACTED]

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**Business Systems Analyst Consultant - Fin & Acctg, Oil & Gas, System Implementation; ITILv3; QBO ProAdvisor, Six Sigma**

*I have over 20 years of experience providing support for various accounting systems – Acumatica, Quickbooks, EnteroVision, Bourque Logistics, JDE (Oracle), Qbyte, OpenInvoice, SAP, VIM (OpenText), JibLink; as well as over 28 years of experience in accounting (primarily oil & gas). I have a strong understanding of the business processes that these systems will support - including areas such as Marketing, NGL and Upstream accounting. I excel at data reporting for various government and corporate agencies. Always on a quest to learn new systems businesses to support.*

**CERTIFICATIONS**

- Certified Business Analysis Professional (**CBAP**); Certified Business Data Analyst (**CBDA**); Six Sigma Lean Black Belt Professional; QBO ProAdvisor; ITIL Foundations v3; Canadian Association of Petroleum Production Accountants (CAPPA); Salesforce Power User
- **Acumatica University badges** - System Admin, Technical Specialist, Business Consultant, Support Specialist, Inventory & Order Mgmt

**EDUCATION**

- January 2000 - **UNIVERSITY CERTIFICATE IN COMPUTING & INFORMATION SYSTEMS**  
October 2004 [REDACTED] University, [REDACTED], AB
- August 1995 - **BACHELOR OF COMMERCE**  
April 1997 [REDACTED] University, [REDACTED], AB
- September 1993 - **BUSINESS ADMINISTRATION DIPLOMA PROGRAM**  
April 1995 Major: Accounting and Financial Management Co-op  
[REDACTED] College, Calgary, AB

**SKILLS / ABILITIES**

- Involved in system conversions at [REDACTED], [REDACTED], [REDACTED] and [REDACTED] – all aspects including gathering user requirements and master data conversion
- over 20 years of end user support on various financial & logistics systems; 28 years' experience in Oil & Gas
- Experience with **Acumatica**, SAP, VIM (Vendor Invoice Management), QByte FM, OpenInvoice (ADP), KOFAX, JibLink, JD Edwards (Oracle), Enterovision, Bourque Logistics, SMS, Quickbooks, Microsoft suite, SQL Server
- Expert at data analysis and reporting – DOE, CERS, Customs, Tax; **Acumatica Report Designer**
- Member of IIBA (International Institute of Business Analysis); completed ITIL certification (Foundation)
- Owner of own business - [REDACTED]
- SQL user; currently training on Tableau & Power BI

**EMPLOYMENT HISTORY**

- Dec 2014 - **OWNER - BUSINESS SYSTEMS ANALYST CONSULTANT**  
present [REDACTED]
- **Acumatica ERP support** -
    - [REDACTED] Solutions Ltd - Jul15 - present (PT); Primarily helping with initial client implementations of Acumatica (Import Scenarios and mass data loads, data cleanup); Ongoing Acumatica support (such as Report writing and email notification set up); achieved several
    - [REDACTED] Group (2021) – configuring and testing Field Service Appointments; also in mobile App
    - [REDACTED] (2023) – reporting and data export support for conversion to SAP
  - **Entero/Bourque system support** -
    - [REDACTED] Pipelines Corp - Aug 2015 – Jul 2023 (FT) - Frontline support for all marketing, logistics and accounting questions
  - **Quickbooks Support** (PT)
  - **Excel consulting**
  - Implementation consultant with HansaMed (2022) - data conversion from **Sage** to SAP B1
  - Business System Analyst Consultant - Long View Systems - Dec14 - Jul15 (FT)

## EMPLOYMENT HISTORY

(continued)

May 2014 - **SR BUSINESS ANALYST - FINANCE**

Dec 2014 [REDACTED] Corp, Calgary, AB

- Business, SAP, PinPoint, & KOFAX support for Tax and Finance users – primarily Upstream O&G users
- Perform configuration activities (identify, implement, test and follow change control protocol)
- Master data management and user training (develop queries in MS Access and SQL Server)

March 2007 – **FINANCIAL SYSTEMS ANALYST**

April 2014 [REDACTED] Corp, Calgary, AB

- AP lead for SAP conversion (from QByte)
- SAP support for end users learning a new system –\_full P2P (Procure to Pay) support
- Enhancement requests; Developed end user training; reporting; system testing;
- Qbyte FM and OpenInvoice Super User
- Supervise one other BA (through to Sep2013) – provide mentoring and training

Nov 2005 - **SUPERVISOR, JV ACCOUNTING & SYSTEMS**

March 2007 [REDACTED] Corp., Calgary, AB

- Supervise three joint venture accountants; QByte, JibLink, Infomaker Super User
- Master data maintenance (incl allocations) - as well as month end close support for QByte

Nov 2003 - **IT BUSINESS ANALYST**

Nov 2005 [REDACTED] Corporation, Calgary, AB

- JD Edwards Super User; Master data administrator
- month end close support - both Upstream and Midstream & Marketing

Sept 2000 - **OPERATIONS ACCOUNTANT (NGL)**

Nov 2003 [REDACTED] Resources, Calgary, AB

- NGL marketing accountant; Entero super user

## INTERESTS AND ACTIVITIES

- Enjoy reading, golfing, travelling and music
- Certified Business Analysis Professional since 2015 (IIBA); CBDA since 2022
- Volunteer with [REDACTED] Charity Classic; Mickelson National Invitational; World Speed Skating Champs

## REFERENCES

- Available upon request